

International Wire Request Form

Step 1: Determine Currency Type

Currency Type	
What is the country of the beneficiary bank?	
Is the country listed in the preferred currency list? (see below)	No
	Yes
What type of account does the beneficiary have at the foreign bank?	Foreign Currency Account
	US Currency Account
If the beneficiary has a foreign currency account, is it OK to process in foreign currency?*	No
	Yes
	If yes, what currency type?
Fixed Amount (enter value for one type only)	Foreign Currency
	US Dollar

*Notice: If the beneficiary has a foreign currency account or if the beneficiary bank is located in a preferred local currency country and the beneficiary has a foreign currency account, the wire should be processed in the local currency of the country.

Benefits of processing in foreign currency:

- Better exchange rate
- Reduced or no conversion fees charged by foreign bank
- Faster processing
- Beneficiary receives more money in local currency

Preferred Local Currency List

The countries listed below typically do not have US Dollar accounts within their financial institutions. When sending wires to these countries it is recommended to send the local currency unless you are certain the beneficiary account is a US Dollar account at the foreign financial institution.

- | | | |
|---------------------------|----------------------|----------------------------------|
| • Austria – Euro | • France – Euro | • Portugal – Euro |
| • Belgium – Euro | • Greece – Euro | • Slovakia – Euro |
| • Cyprus – Euro | • Ireland – Euro | • Slovenia – Euro |
| • Germany – Euro | • Italy – Euro | • United Kingdom – British Pound |
| • Denmark – Danish Kroner | • Luxembourg – Euro | • Norway – Norwegian Kroner |
| • Spain – Euro | • Malta – Euro | • Sweden – Swedish Kronor |
| • Finland – Euro | • Netherlands – Euro | • Mayotte – Euro |

Not all countries have a sophisticated banking system. For example, it is recommended to send US Dollars to places such as China, India, South Korea, Philippines, Eastern Europe, and even Mexico. The local bank will then transfer the funds into local currency. In some countries, like China, the bank may issue a draft and send payment through the mail.

Step 2: Enter Wire Details

Wire Details	
Originator	
First, Middle, Last Name	
Or Business Name	
Account Number	
Address	
Address	
City	
State	
Zip	
Country	
Date of Birth	
Email Address	
Purpose of Wire	

Wire Details (continued)	
Beneficiary	
First, Middle, Last Name	
Or Business Name	
Account Number	
Address	
Address	
City	
State/Province	
Postal Code	
Country	
Phone Number	
Date of Birth	
Email Address	
Instructions	
Beneficiary Bank	
Name	
SWIFT/BIC Code	
National ID	
Address	
Address	
City	
State/Province	
Postal Code	
Country	
Phone Number	
Branch	

For credit union use only	
Date	
Member Name	
Member Account Number	
Authorization Verified	
Back office processing	
Currency Type from Premier View	
Rate Quote from Premier View	
Converted Amount from Premier View	

Important Note: **Verify the beneficiary account type for either US dollar account or foreign currency account. If the account type is foreign currency then the wire should be processed in the local currency of the country.** In many instances, US dollar wires are sent to foreign currency accounts at foreign financial institutions when a foreign currency international wire would be more appropriate.